

Memorandum



Date: January 24, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

Agenda Item No. 8(J)(1)(D)

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of George M. Burgess.

Subject: Resolution Approving the Use of Surtax Funds for Various Purchase Orders Issued by Miami-Dade Transit for Capital Improvements, Maintenance, and Operations in Support of the People's Transportation Plan for the Months of August, September, and October, 2005

RECOMMENDATION

It is recommended that the Board approve the attached resolution approving the use of Surtax Funds for various purchase orders issued by Miami-Dade Transit (MDT) for capital improvements, maintenance, and operations in support of the People's Transportation Plan (PTP) for the months of August, September, and October, 2005. The Surtax will be charged only for that portion of the costs attributable to the PTP.

BACKGROUND

Attached are three lists of purchase orders (Attachments A, B, & C) administered by MDT for capital improvements and maintenance of various MDT facilities and general operational needs. Attachments A and B are purchase orders issued from the Miscellaneous Construction Contracts (approved by the Board through Resolution No. R-299-02). The Miscellaneous Construction Contracts were established to allow departments expedited access to contracts for construction related services and emergency needs. Like other County departments, MDT accesses these contracts as necessary to address miscellaneous construction needs, particularly with respect to facilities maintenance.

Purchase orders related to MDT's routine maintenance needs for the months of August, September, and October, 2005, are listed in Attachment A. These purchase orders are handled in the same style as the monthly small purchase order item (presented here as Attachment C). Like the small purchase orders, the costs associated with these maintenance needs are handled by distribution through an allocation model. As you know, this allocation model allows MDT to express its total operational costs in a "cost per mile" dollar figure for each of its four modes of transportation (Metrorail, Metromover, Metrobus and Special Transportation Services). This cost per mile indicates the "real cost" to the department, capturing all administrative, contract, labor and other departmental costs, to operate each mile of service run by the four modes that comprise our transit system. This allocation model provides a formula that has been used by MDT since the 1980's. While the specific model is not uniform throughout the country, it is a standard practice to arrive at a cost per mile per mode. It must be noted that this cost per mile is independent of the funding source; the cost per mile is the same for a new mile funded out of Surtax revenues vs. an existing mile funded out of the other MDT operating revenues. The formula was derived from a thorough review of MDT's total activities and assigns differing weights to the agency's expenditures. The allocation model assigns costs incurred by MDT as appropriate, charging either entirely to a single mode or distributing a cost across multiples modes. Once all direct and related costs for operating all modes are condensed into the allocation formula, the model determines a dollar figure that gives us a fully allocated cost for operating each mile by each mode. This "real" cost per mile does not distinguish between the various funding sources that contribute to MDT's budget. The cost per mile for each of the four modes can vary from year to year and is based on the department's approved budget for that year.

As is the case with the small purchase orders in Attachment C, listings in Attachment A support the needs of the entire department and are, therefore, necessary to also support the expanded operations associated with the implementation of the PTP. Because of the mechanics of the distribution of these costs through the allocation formula, it is possible that the Surtax could be used towards payment for a portion as small as .001% of any one of these purchase orders. Although some of these purchase orders will not be paid for by Surtax funds at all, MDT was advised by the County Attorney's Office that it was preferable to compile this listing for Board and CITT approval in the event that the mechanics of the distribution of these costs at some point utilizes Surtax funds for these purchases. For the purchase orders listed in Attachments A & C, the Surtax will be charged only for that portion of the department's costs attributable to the PTP based on the recent increases in service miles.

The purchase orders in Attachment B differ from those in Attachments A & C. These were projects carried out pursuant to either Exhibit 1 of the PTP (Ordinance No. 02-116) or the subsequent Resolution No. R-1154-03, which amended the PTP to include a listing of Miscellaneous Capital Improvement Projects including station refurbishments and various facilities upgrades, among other items. MDT has accessed the Miscellaneous Construction Contracts for these projects in order to expedite their implementation. In accordance with this amendment, the full value of the purchase orders for the months of August, September, and October, 2005, in Attachment B will be charged to the Surtax.

Both the Board and the CITT have received the small purchase order report and the Miscellaneous Construction Contract listings as separate items in past months. However, these reports will be consolidated into one item in the future as presented today since these items come before you for the same purpose -approval of the use of Surtax funds for the portion of costs attributable to the PTP.

Please note that some line items included in these purchase order reports may include items procured for emergency events, which are ordered and received prior to the submittal of requisitions and preparation of purchase orders confirming the purchase. As a result, certain line items may cover purchases outside of the month in which they are reported.

FISCAL IMPACT

Purchase orders listed in Attachments A, B & C are part of MDT's operating and capital needs and are included in both the Pro Forma and MDT's yearly budget.

For Attachments A & C, the Surtax will be charged only for that portion of the department's costs attributable to the PTP based on the recent increases in service miles. For the months of August, September, and October, 2005, PTP services will represent approximately 29% of MDT expenditures for operations and maintenance. When these percentages are applied to the purchase orders in Attachments A & C the total charge to the Surtax is approximately \$5,700 for Attachment A and approximately \$12,000 for Attachment C.

The projects listed in Attachment B were carried out pursuant to either Exhibit 1 of the PTP or the subsequent Resolution No. R-1154-03, which amended the PTP to include a listing of Miscellaneous Capital Improvement Projects. In accordance with this amendment, the full value of the purchase orders in Attachment B totaling \$922,645 will be charged to the Surtax.

MDT will continue to present the purchase order report on a monthly basis. Again, any amount charged to the Surtax is based on the increase in operating miles experienced since the passage of the PTP as dictated by the distribution of charges through the allocation formula. As additional service miles are implemented through future line-ups, the sum total of charges to the Surtax will also increase.

 11/09/05
Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: January 24, 2006

FROM: Murray A. Greenberg
County Attorney

A handwritten signature in black ink, appearing to read "Murray A. Greenberg", is written over the printed name.

SUBJECT: Agenda Item No. 8(J)(1)(D)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(J)(1)(D)
01-24-06

RESOLUTION NO. _____

RESOLUTION APPROVING THE USE OF SURTAX FUNDS
FOR VARIOUS PURCHASE ORDERS ISSUED BY MIAMI-
DADE TRANSIT (MDT) FOR CAPITAL IMPROVEMENTS,
MAINTENANCE, AND OPERATIONS IN SUPPORT OF THE
PEOPLE'S TRANSPORTATION PLAN (PTP) FOR THE
MONTHS OF AUGUST, SEPTEMBER, AND OCTOBER, 2005

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the use of Surtax Funds for various Purchase Orders issued by Miami-Dade Transit (MDT) for capital improvements, maintenance, and operations in support of the People's Transportation Plan (PTP) for the months of August, September, and October, 2005, in substantially the form attached hereto and made a part hereof.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro
Audrey M. Edmonson
Sally A. Heyman
Dorrin D. Rolle
Katy Sorenson
Sen. Javier D. Souto

Jose "Pepe" Diaz
Carlos A. Gimenez
Barbara J. Jordan
Natacha Seijas
Rebeca Sosa


The Chairperson thereupon declared the resolution duly passed and adopted this 24th day of January, 2006. This resolution shall become effective as follows: (1) ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board, and (2) either i) the Citizens' Independent Transportation Trust (CITT) has approved same, or ii) in response to the CITT's disapproval, the County Commission reaffirms its award by two-thirds (2/3) vote of the Commission's membership and such reaffirmation becomes final.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Bruce Libhaber

Attachment A

MIAMI-DADE TRANSIT
PURCHASE ORDER REPORT -MISCELLANEOUS CONSTRUCTION CONTRACT
PARTIAL SURTAX FUNDED PROJECTS
AUGUST, SEPTEMBER, & OCTOBER, 2005

ADPICS PO#	DATE	REQ NO	VENDOR	DESCRIPTION	TOTAL \$AMOUNT	DIVISION
POMT0501053	8/25/2005	5-72725	MAIN LINE PLUMBING	INSPECT AND CERTIFY AS FUNCTIONING PROPERLY SEVEN BACKFLOW PREVENTORS AT THE PALMETTO METRORAIL STATION	\$1,675.00	FACILITIES MAINTENANCE
POMT0600012	10/20/2005	11508	RAINBOW ENTERPRISE, DBA RAINBOW PAVING	REPAIR ASPHALT AT SW 200 TH STREET PARK & RIDE LOT AND SW 296 TH STREET PARK & RIDE LOT	\$18,000.00	FACILITIES MAINTENANCE
				TOTAL:	\$19,675.00	
				SURTAX PORTION (APPROXIMATELY 29%):	\$5,705.75	

Attachment B

**MIAMI-DADE TRANSIT PURCHASE ORDER REPORT – MICELLANEOUS CONSTRUCTION CONTRACT
PEOPLE'S TRANSPORTATION PLAN - 100% SURTAX FUNDED PROJECTS**

August, September, & October 2005

ADPICS PO#	DATE	REQ NO	VENDOR	DESCRIPTION	TOTAL \$AMOUNT	DIVISION
POMT0500988	8/3/2005	5-72723	SUNSHINE ROOFING & SHEET METAL CO.	PRESSURE CLEAN, WATERPROOF AND SEAL ROOF AT HIALEAH METRO RAIL STATION.	\$22,900.00	FACILITIES MAINTENANCE
POMT0501050	8/23/2005	5-72703	AFFORDABLE IRRIGATION, INC.	INSTALLATION OF IRRIGATION SYSTEM AT THE VIZCAYA METRO RAIL STATION	\$45,575.00	FACILITIES MAINTENANCE
POMT0501067	9/2/2005	5-72717-A	ALL TECH ELECTRIC, INC.	REPLACE ALL LUMINARIES FOR 7 METRO RAIL STATIONS TO INCLUDE OKEECHOBEE, HIALEAH, TRI-RAIL, NORTHSIDE, MARTIN LUTHER KING, BROWNSVILLE AND EARLINGTON HEIGHTS.	\$271,000.00	FACILITIES MAINTENANCE
POMT0501077	9/12/2005	5-72717-B	GENCEDO TECHNOLOGIES, INC.	REPLACE ALL LUMINARIES FOR 7 METRO RAIL STATIONS TO INCLUDE ALLAPATHA, SANTA CLARA, CIVIC CENTER, CULMER, OVERTOWN, GOVERNMENT CENTER AND BRICKELL.	\$296,400.00	FACILITIES MAINTENANCE
POMT0501098	9/23/2005	5-72717-C	MARVELOUS ELECTRIC, INC.	REPLACE ALL LUMINARIES FOR 7 METRO RAIL STATIONS TO INCLUDE VIZCAYA, COCONUT GROVE, DOUGLAS ROAD, UNIVERSITY, SOUTH MIAMI, DADELAND NORTH AND DADELAND SOUTH.	\$238,000.00	FACILITIES MAINTENANCE
POMT0600021	10/17/2005	5-72741	CITY AIR, INC.	REPLACE TWO CHILLED WATER COIL AIR HANDLERS SUSPENDED IN THE CEILING AT THE GOVERNMENT CENTER STATION.	\$48,770.00	FACILITIES MAINTENANCE
				TOTAL AMOUNT (100% SURTAX FUNDED PROJECTS):	\$922,645.00	

Attachment C

MIAMI-DADE TRANSIT - SMALL PURCHASE ORDER REPORT
For the Months of August, September, & October 2005

ADPCS PO#	DATE	REQ NO	VENDOR	DESCRIPTION	TOTAL \$AMOUNT	DIVISION
POMT0500997	8/5/2005	RQ219964 RQ220512	A M F A K Inc.	Safety vest used by all personnel working within 15 ft. of the edge of a travel way. 110 at \$16.00 each. Knee pads used by technicians working on the flooring of the Metrorail vehicles. 24 at \$6.20 each.	\$1,908.80	Central Warehouse
POMT0500971	8/8/2005	RQ220444	Symbology Enterprises Inc.	Bar coding labels to bar code inventory items. 6 rolls at \$88.70 each.	\$532.20	Central Warehouse
POMT0500998	8/8/2005	RQ220496 RQ220546 RQ220043	Safety Products Inc.	Safety equipment items used by maintenance technicians during the repair and maintenance of the revenue fleet when hazardous materials are handled. 4 hose respirators at \$40.50 each. 100 mask respirators at \$14.75 each. 1,200 ear plugs at \$0.17 each.	\$1,841.00	Central Warehouse
POMT0501005	8/11/2005	5-69972	Copy Depot Inc.	2005 Transit Development Program Manual 50 sets at \$16.71 each.	\$835.50	Transit Planning
POMT0501016	8/12/2005	5-70642	Fisher Scientific Company LLC	Repair and calibration service for multi-gas detectors used by Metrorail maintenance to detect hazardous gases in confined spaces prior to the technician entering the space to perform repairs or maintenance 4 detectors repaired at \$1,354.33 each.	\$5,417.32	Metrorail Maintenance Control
POMT0501047	8/18/2005	5-69863	A-1 Modern Electronics Corp. DBA Dade Business Machines	Repair service for cash registers at Transit Government Center Kiosk, Civic Center and Transit Satellite Service Center in Tamiami Team Metro building at \$1,541.64.	\$1,541.64	Satellite Service Centers
POMT0501039	8/22/05	5-77853	A-Team Office Products Inc.	Additional cash register to alleviate wait times for customers. Used by MDT Customer Service to sell the Metrorail passes at the Government Center.	\$187.00	Transit Service Center

ADPICS PO#	DATE	REQ NO	VENDOR	DESCRIPTION	TOTAL \$AMOUNT	DIVISION
POMT0501049	8/22/05	5-72710	El Toro Exterminator of Florida Inc. DBA Toro Pest Management	Extermination services to eradicate beehive at Dadeland South Bus Bay. This service is essential for the safety of the public utilizing the Metrotrail station.	\$525.00	Facilities Maintenance
POMT0501056	9/1/2005	5-74315	M & M Railway Supply Inc.	Replacement parts for the track mounted hydraulic rail track bolt wrench. 2 rectifiers at \$22.70 each. 4 pressing plates at \$44.20 each. 16 countersunk screws at \$1.40 each. 10 socket countersunk screws at \$1.40 each.	\$258.60	Central Warehouse
POMT0501083	9/13/2005	5-72731	Cooling Power Systems Inc.	Rental of portable generator for 2 days to provide power to North East Facility after Hurricane Katrina @ \$650.00 per day.	\$1,300.00	Northeast Facilities
POMT0501089	9/14/2005	5-74392	Greater Miami Caterers Inc.	Food for emergency crews working 24 hours during Hurricane Katrina at Metrotrail and Metromover facilities: 300 breakfasts @ \$4.95 each on 8/26. 300 boxed lunches @ \$7.25 each on 8/26. 600 hot meals @ \$10.25 each on 8/25 & 8/26.	\$9,810.00	Track & Guideway Maintenance
POMT0501111	9/27/2005	5-73543	Euclid Products Co. Inc. DBA Main Fare Box Co.	Modification to the latch of farebox vaults to prevent unauthorized access to the cash: 5 farebox vaults @ 117.16 each, Shipping charge \$21.46.	\$607.26	Field Engineering & Systems Maintenance
POMT0501110	9/27/2005	5-63007	Greater Miami Caterers Inc.	Food for emergency crews working 24 hours during Hurricane Katrina at Metrobus Operations facilities: 400 boxed lunches @ \$7.25 each on 8/26. 600 boxed dinners @ \$10.25 each on 8/26.	\$9,050.00	Metrobus Operations
POMT0501114	9/29/05	5-73548	Greater Miami Caterers Inc.	Food for emergency crews working 24 hours during Hurricane Rita at Field Engineering & Systems Maintenance Operations. 120 hot meals @ \$10.25 each on 9/19 & 9/20. 60 breakfasts @ 4.95 each on 9/20.	\$1,527.00	Field Engineering & Systems Maintenance
POMT0501116 POMT0600011	10/3/2005 10/6/2005	5-66352 5-66392	A-1 Modern Electronics Corp. DBA Dade Business Machines	Repair service for cash registers at the Government Center Kiosk.	\$300.00	Customer Development
POMT0600023	10/17/2005	5-63007	Greater Miami Caterers Inc.	Food for emergency crews working 24 hours during Hurricane Katrina at Bus Operations on 8/25. 400 box lunches @ \$7.25 each	\$2,900.00	Metrobus Operations

ADPICS PO#	DATE	REQ NO	VENDOR	DESCRIPTION	TOTAL \$AMOUNT	DIVISION
POMT0600025	10/17/2005	IC016626 IC016627 IC016628	Everglades Steel Corporation	5 stainless steel sheets @ \$138.95 ea. (4'x10'x18 Gauge) 5 stainless steel sheets @ \$84.95 ea. (4'x8'x20 Gauge) 10 stainless steel sheets @ \$170.50 ea. (4'x10'x16 Gauge) Used in bus repairs.	\$2,824.50	Northeast Bus Maintenance
				TOTAL FOR ALL PAGES:	\$41,365.82	
				SURTAX PORTION (Approximately 29%):	\$11,996.09	